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26<sup>th</sup> November 2010

Dear Jenna

We would like to personally thank you for your contribution to our graduation day. Your sponsor of the water and orange juice was most kind. This year's graduation has been a huge success and I know the students graduating had a wonderful time on there big day.

Many thanks again for your input to our graduation it is most appreciated.

Yours Sincerely

Gill Maddox

Reception & Events Manager